

BLANC MEDIATION

Peter Blanc | (561) 627-3612 | peter@blancmediation.com

PO Box 2256, West Palm Beach, FL, 33402

www.blancmediation.com

TERMS OF ENGAGEMENT

Case number: _____

Case name: _____

Mediation date and time: _____

Mediation location or online platform: _____

Blanc Mediation

Peter D. Blanc

Florida Supreme Court Certified Circuit Mediator

Dear Counsel:

Thank you for asking me to serve as mediator in the above referenced case. This confirms my agreement to act as mediator in this matter pursuant to the terms and conditions specified herein. The parties and their counsel agree that I will act exclusively as mediator and not as an attorney or an advocate for any party to this mediation. Any advice or assistance I provide to the parties or their counsel as part of the negotiations or counsel's drafting of a verbal or written agreement is performed exclusively as a mediator and each party is advised to review such an agreement with their counsel before execution.

My hourly rate is \$550 per hour for two party mediations \$600 per hour for three party mediations and \$650 per hour for four party mediations. Inquire for mediation rates involving five or more parties. These rates apply not only to the mediation session but also to all prep time. Preparation may include but is not limited to review of submitted summaries, pre-mediation phone conferences with counsel and review of court files. The minimum mediation fee is 2.5 hours. Full payment is due upon receipt of invoice. The mediator reserves the right to require a deposit in advance of the mediation.

The cost of mediation is divided equally among or between the parties. Two or more parties represented by the same attorney may be treated as a single party for billing purposes. As consideration for setting aside the time you have requested, the

BLANC MEDIATION

Peter Blanc | (561) 627-3612 | peter@blancmediation.com

PO Box 2256, West Palm Beach, FL, 33402

www.blancmediation.com

participating attorneys and their firms as well as their participating clients each agree to be fully responsible for payment of their respective share of the full mediation fee. I will accept direct payment from the parties or attorneys via check or credit card but both attorney and party remain fully responsible for payment until full payment is received.

I do not schedule more than one mediation per day. If additional mediation time is anticipated, additional time may be reserved. Even if additional time is not reserved, the mediation session may extend beyond the initial time reserved, resulting in additional mediation fees.

There is no cancellation fee for an attorney's first cancellation. Please provide as much notice of cancellation as possible to increase the likelihood that the time you have reserved can be used to assist in another case.

Counsel for the parties are encouraged to submit written mediation summaries to peter@blancmediation.com at least 72 hours before the scheduled mediation. Summaries of 50 pages or more, including attachments should be sent as early as possible in hard copy using binders, tabs and index. Call to inquire regarding delivery instructions. Do not use PO Box.

ALL PARTICIPANTS EXPRESSLY AGREE THAT THIS MEDIATION IS BEING CONDUCTED UNDER THE MEDIATION CONFIDENTIALITY AND PRIVILEGE ACT (FL. STATUTES 44.401 - 44.406).

By moving forward with this mediation, the participants approve and ratify the terms herein.

If you are a person who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Blanc Mediation within two days of the receipt of this notice.